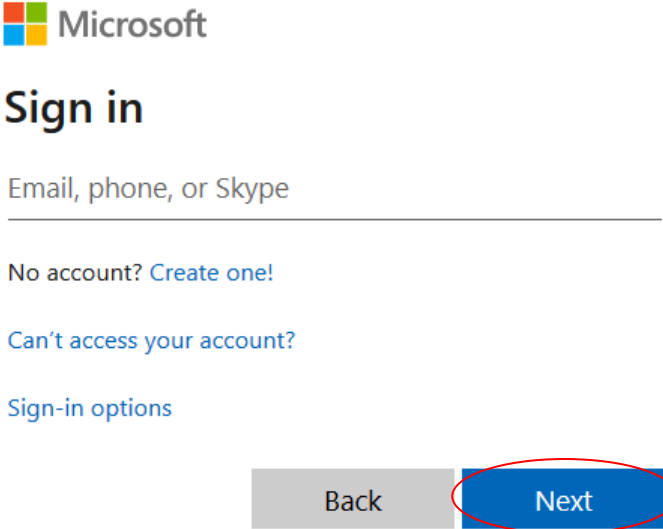
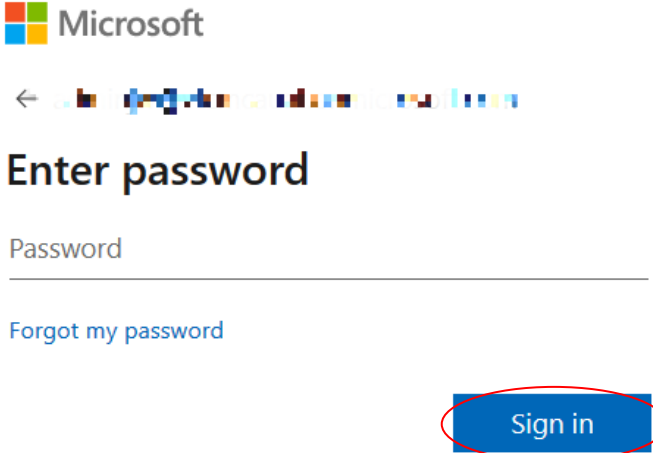
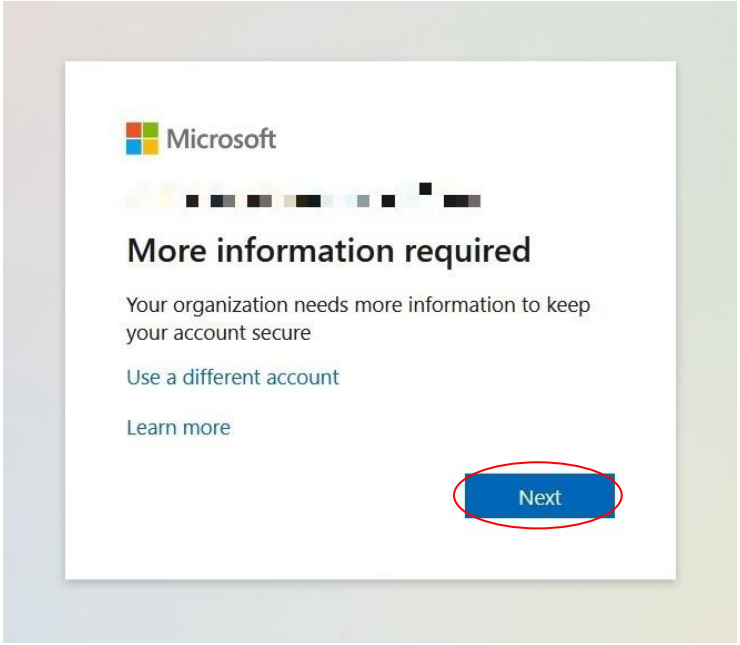
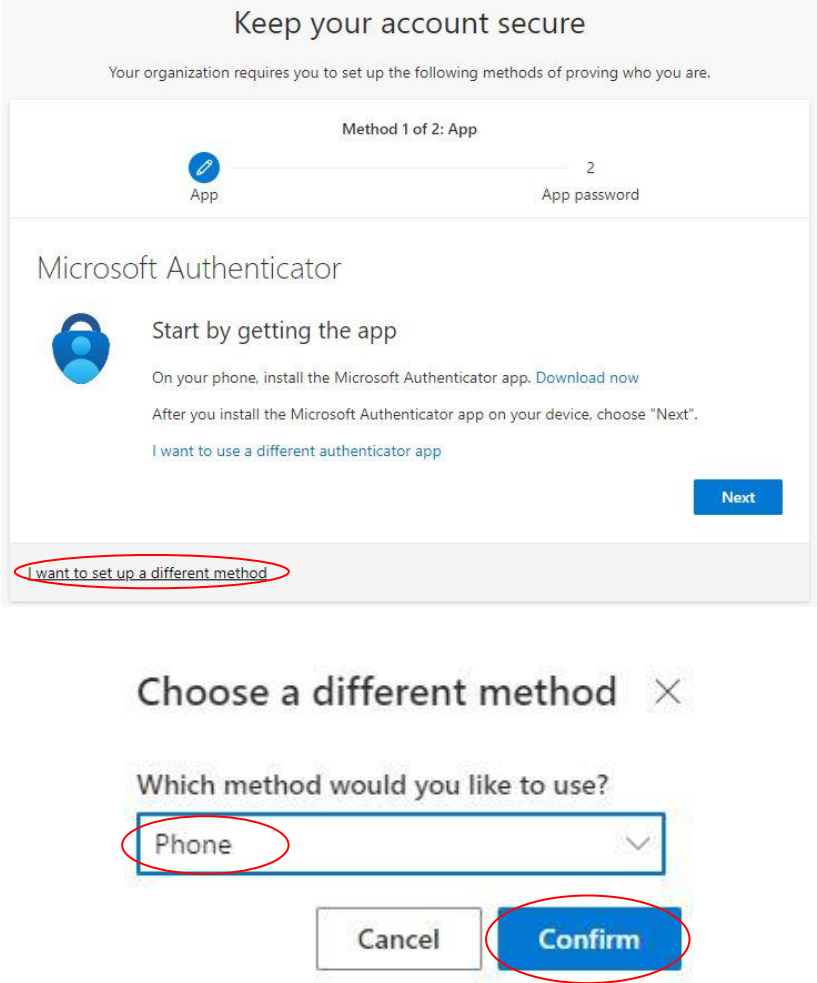
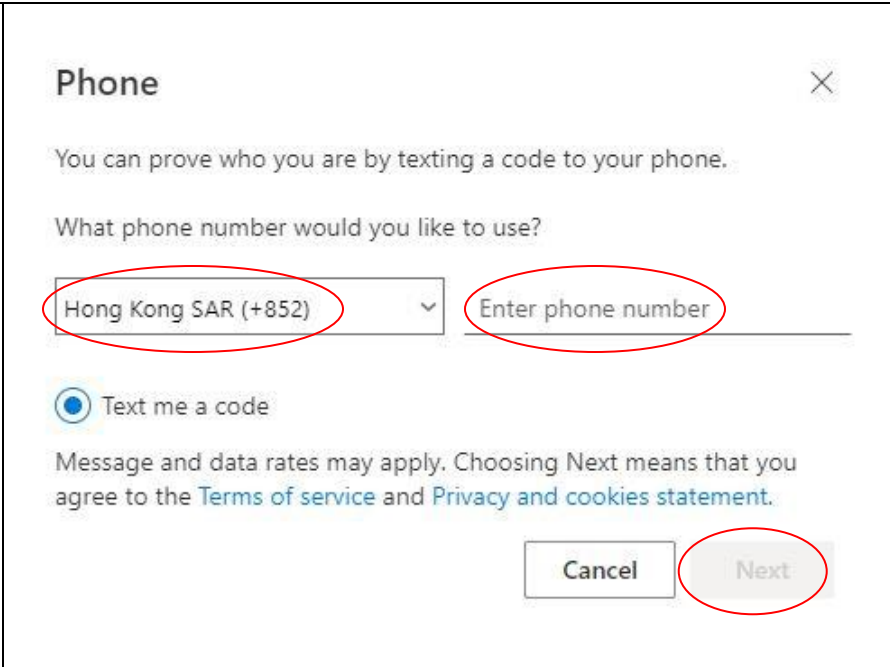
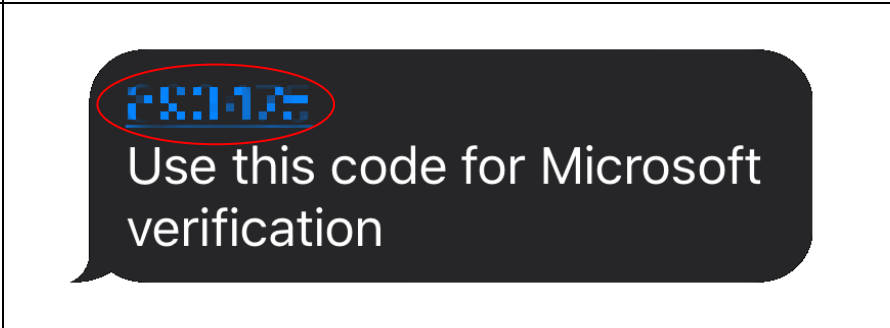
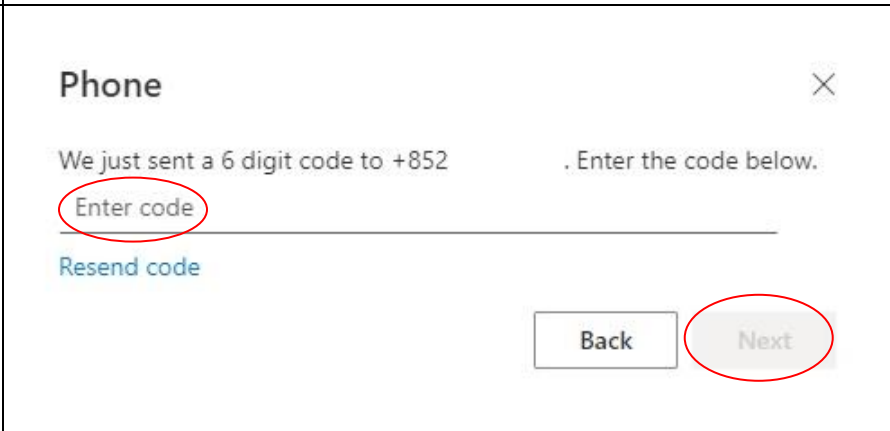
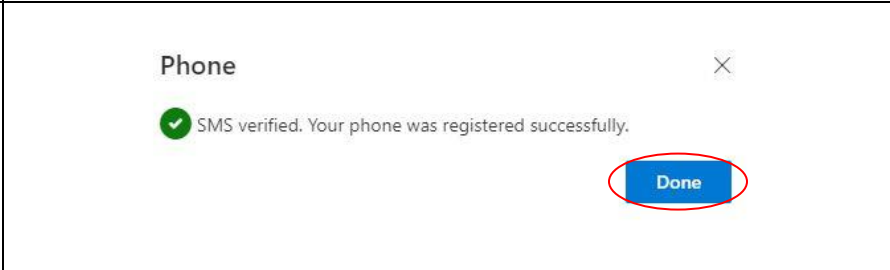
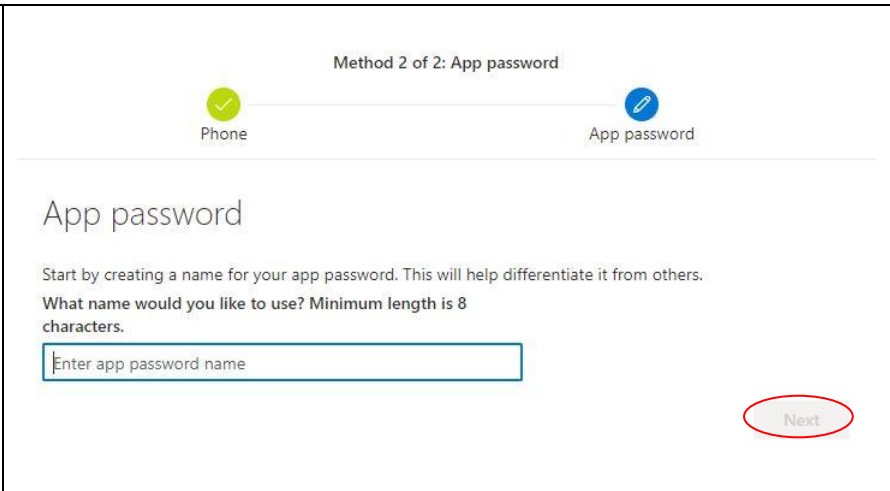
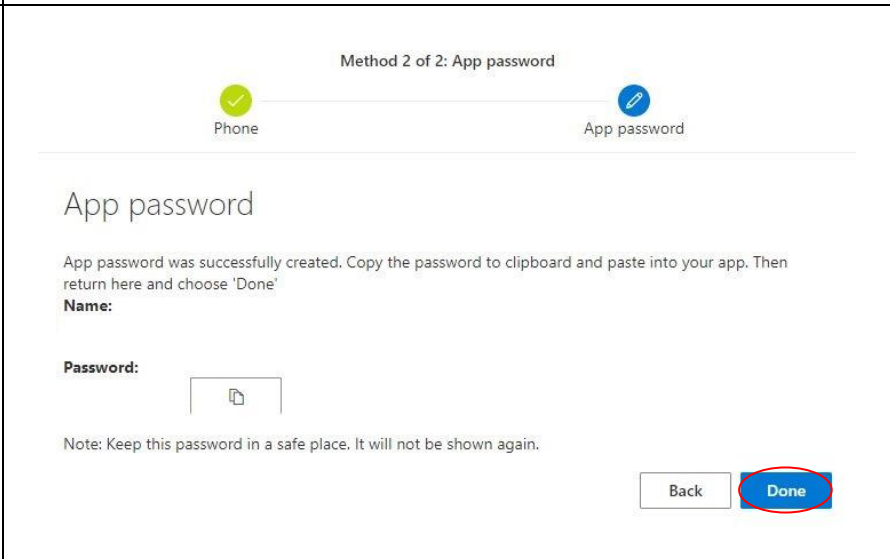
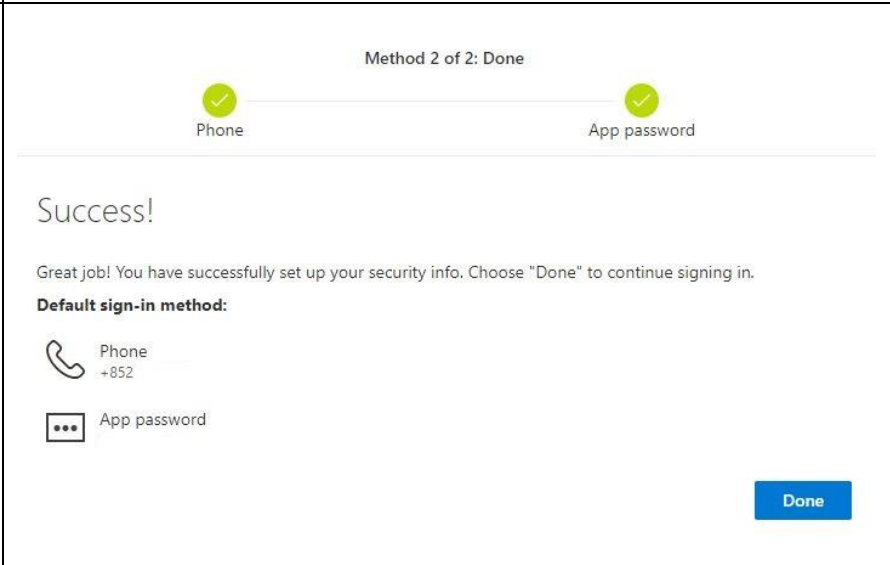
 Setup SMS Authentication on Mobile Device	
Requirements: Please prepare your PC/Mac and Mobile Device	
Step 1 After activated your CNA account, please go to https://aka.ms/mfasetup to set up 2FA authentication method. Enter staff email address (xxx@vtc.edu.hk) → Click “Next”	 <p>The screenshot shows the Microsoft sign-in page. At the top is the Microsoft logo. Below it is the heading "Sign in". There is a text input field labeled "Email, phone, or Skype". Below the input field are links for "No account? Create one!", "Can't access your account?", and "Sign-in options". At the bottom right, there are two buttons: a grey "Back" button and a blue "Next" button. The "Next" button is circled in red.</p>
Step 2 Enter password → Click “Sign in”	 <p>The screenshot shows the Microsoft "Enter password" page. At the top is the Microsoft logo. Below it is a security check consisting of a row of colored squares. Below that is the heading "Enter password". There is a text input field labeled "Password". Below the input field is a link for "Forgot my password". At the bottom right, there is a blue "Sign in" button, which is circled in red.</p>

<p>Step 3</p> <p>Click “Next”</p>	 <p>A screenshot of a Microsoft account security page. At the top is the Microsoft logo. Below it, the text reads 'More information required'. Underneath, it says 'Your organization needs more information to keep your account secure'. There are two links: 'Use a different account' and 'Learn more'. At the bottom right, there is a blue button labeled 'Next' which is circled in red.</p>
<p>Step 4</p> <p>After login, it will show 2FA registration method with Microsoft Authenticator.</p> <p>To change to SMS authentication method, click “I want to set up a different method”</p> <p>Select “Phone” → click “Confirm”</p>	 <p>Two screenshots from a Microsoft account security setup. The top screenshot is titled 'Keep your account secure' and shows 'Method 1 of 2: App' selected. Below it, there's a section for 'Microsoft Authenticator' with instructions to download the app. At the bottom, a link 'I want to set up a different method' is circled in red. The bottom screenshot is a dialog box titled 'Choose a different method' with a close button. It asks 'Which method would you like to use?' and has a dropdown menu with 'Phone' selected (circled in red). At the bottom are 'Cancel' and 'Confirm' buttons, with 'Confirm' circled in red.</p>

<p>Step 5</p> <p>Select your mobile phone number region and type your phone number → Click “Next”</p>	
<p>Step 6</p> <p>Code received by SMS.</p>	
<p>Step 7</p> <p>Type the verification code into text box → Click “Next”</p>	
<p>Step 8</p> <p>SMS verified successfully.</p> <p>Click “Done”</p>	

<p>Step 9</p> <p>To create App password, it is required to enter a name.</p> <p>After enter the name, click “Next”.</p>	 <p>Method 2 of 2: App password</p> <p>Phone App password</p> <h3>App password</h3> <p>Start by creating a name for your app password. This will help differentiate it from others. What name would you like to use? Minimum length is 8 characters.</p> <input type="text" value="Enter app password name"/> <p>Next</p>
<p>Step 10</p> <p>Copy and save app password in order to login native Apps → Click “Done”</p> <p>Remark : App passwords are auto-generated, and should be created and entered once per app. The password will not be displayed again after you clicked “Done”.</p> <p>Guideline for Manage and create App passwords</p>	 <p>Method 2 of 2: App password</p> <p>Phone App password</p> <h3>App password</h3> <p>App password was successfully created. Copy the password to clipboard and paste into your app. Then return here and choose 'Done'</p> <p>Name:</p> <p>Password:</p> <input type="text" value=""/> <p>Note: Keep this password in a safe place. It will not be shown again.</p> <p>Back Done</p>
<p>Step 11</p> <p>You have set up your 2FA method with SMS successfully.</p>	 <p>Method 2 of 2: Done</p> <p>Phone App password</p> <h3>Success!</h3> <p>Great job! You have successfully set up your security info. Choose "Done" to continue signing in.</p> <p>Default sign-in method:</p> <p>Phone +852</p> <p>App password</p> <p>Done</p>